



**SONESTA RESORT**  
HILTON HEAD ISLAND

<b>CREDIT CARD AUTHORIZATION FORM</b>			
<b>EVENT NAME:</b>			
<b>EVENT DATE(S):</b>			
<b>THIS FORM AUTHORIZES THE SONESTA RESORT TO POST CHARGES TO THIS CREDIT CARD WITHOUT THE CARD AND/OR CARD HOLDER BEING PRESENT</b>			
<b>CREDIT CARD TYPE:</b>			
<b>CREDIT CARD NUMBER:</b>			
<b>CREDIT CARD EXPIRATION DATE:</b>			
<b>CARD HOLDER'S NAME AS IT APPEARS ON CARD:</b>			
<b>SECURE ID:</b>			
<b>CARD HOLDER SIGNATURE:</b>			
<b>CARD HOLDER CONTACT INFORMATION:</b>			
	<b>AMOUNT TO BE CHARGED NOW:</b>		
	<b>AUTHORIZATION TO HOLD:</b>		
<b><u>ITEMS AUTHORIZED TO BE CHARGED TO CREDIT CARD</u></b>			
	Sleeping Room Charges		Non-Refundable Deposit
	Restaurant Charges / Incidentals		Final Event Charges
	Banquet Charges / Audio Visual		Other
<b>Special Requests:</b>			

130 Shipyard Drive,  
Hilton Head Island, SC 29928  
Phone: 843-842-2400

**FAX form to Hariday Payne at 843.842.6503**

CC Accounting: \_\_\_\_\_