



Risk Management Services

The field of risk management is expansive, and encompasses many areas including underwriting, loss control, claims and finance. To better serve SC Municipal Insurance Trust and SC Municipal Insurance and Risk Financing Fund members and provide timely responses, the listing below provides the contacts for the Municipal Association of SC Risk Management Services department for routinely discussed topics.

Underwriting

Questions on the following should be submitted to underwriting staff at navriskpolicy@masc.sc:

- Adding new exposures such as vehicles and buildings
- Insurance coverage
- Insurance premiums
- Experience modifier calculations
- Payroll audits
- Property appraisals
- Deductible analysis
- Policy portal
- Add/update SCMIT/SCMIRF contacts

Loss Control

Questions on these topics should be submitted to loss control staff at losscontrol@masc.sc:

- Annual review (report card)
- Member specific safety training
- Risk self-assessments
- Law enforcement assessment
- Law enforcement and fire model policies
- Risk management policies and procedures
- Occupational Safety and Health Administration regulations
- The SCMIT and SCMIRF response to resistance simulator

Claims

Questions on the following should be submitted to claims staff at SCMIRFClaims@masc.sc or SCMITClaims@masc.sc:

- Details on new or existing claims
- Employment and labor hotline
- General liability hotline
- Online claims submission
- eRiskHub
- Prescription authorizations for injured workers

Finance

Questions related to these topics should be submitted to finance staff at jgray@masc.sc or kbethel@masc.sc:

- Premium billing
- Deductible billing
- Financial audit confirmation and documentation

For questions about grants, including applications and submission, contact rmsgiants@masc.sc.



Risk Management Services

Administration

Heather Ricard, Director
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Amy Gillian, Administrative Assistant
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Finance

Jennifer Gray, Financial Manager
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Kailin Bethel, Financial Specialist
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Technology Operations

Amy Lindler, Technology Operations Manager
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Joy Gloster, Data and Training Analyst
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Loss Control

Bethany Pendley, Loss Control Manager
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John Ciesielski, Loss Control Consultant
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Kayde Niemira, Loss Control Consultant
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Trevor Hall, Public Safety Loss Control Consultant
thall@masc.sc | 803.354.4764

Underwriting

Robert Collins, Underwriting Manager
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Chassidy Sistrunk, Senior Underwriter
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Sharon Turner, Underwriter
sturner@masc.sc | 803.354.4757

Claims

Tony DesChamps, SCMIT Claims Manager
tdeschamps@masc.sc | 803.933.1266
Mike Waslewski, SCMIRF Claims Manager
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SC Municipal Insurance and Risk Financing Fund

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Tchnavia Davis, Claims Adjuster
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SC Municipal Insurance Trust

Pam Bergen, Senior Claims Adjuster
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Brenda Kegler, Associate Claims Adjuster
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