



CREDIT CARD AUTHORIZATION

BEACH HOUSE RESORT

RESORT ADDRESS: 1 SOUTH FOREST BEACH DRIVE, HILTON HEAD ISLAND, SC 29928

MAILING ADDRESS: PO BOX 5976, HILTON HEAD ISLAND, SC 29938

RESORT PHONE: 843.785.5126

GUEST SERVICES FAX: 843.785.7753 • SALES FAX: 843.785.6678

GROUP / COMPANY / GUEST NAME & ACCOUNT / RESERVATION #:

ARRIVAL DATE: _____ DEPARTURE DATE: _____

I, _____, request that the below credit card be used for the stated function(s) or guest room(s) to be held at the BEACH HOUSE RESORT. I state that I am the primary card holder or am authorized for the credit card account and will pay all charges incurred as agreed upon.

*Note: If you are providing us with a debit card, our credit card authorization system captures these funds automatically – taking the money out of the bank account. The credit will be posted to your hotel account immediately, but if you eventually pay by another method, your bank may take up to ten (10) days to reverse this original charge, and credit the bank account. By signing below, you are authorizing this procedure.

I AM PROVIDING THE CREDIT CARD INFORMATION FOR THE FOLLOWING:

_____ For payment in full of any changes or additions made during the event.

_____ For a partial payment, in the amount of \$ _____, to be applied to the above reservation or account.

_____ For full payment of the following expenses incurred during the reservation dates, as checked below:

PLEASE CHARGE THE CREDIT CARD FOR:

_____ Guest Room & Tax _____ Resort Fees _____ Food and Beverage _____ Market Place
_____ On-Site Recreation Activities _____ Beach Rentals _____ Amenity Package
_____ Other: _____

**Note: Resort accepts all major credit cards for payment. All credit card(s) payments for master accounts totaling \$1000 or greater will include an additional 3% processing fee added to the total.

NAME ON CARD (PLEASE PRINT) _____

CARD # / TYPE _____ CVV # _____ EXP DATE _____

AUTHORIZED SIGNATURE _____

This authorization form **MUST** be faxed to one of the numbers listed above. If you don't have a fax machine, you may create a **free user account** through Fax Plus to send by fax. It's free, compliant, and easy to use. The link is <https://app.fax.plus/login>