

# 2022 Annual Meeting Worksheet

## Registrant information

Registrant's full name  Mr.  Ms.  Dr. Birth month Birth day Last 4 digits of SS#

Example: William James Smith Jr. \_\_\_\_\_ 05 \_\_\_\_\_ 10 \_\_\_\_\_ 1258

*This combination of numbers is used as the official's personal identification number to access online services, simplify event registration and ensure proper recording of participation in Association training programs.*

## Badge information

Registrant's first name as it will appear on badge: \_\_\_\_\_ Example: Bill  
Guest's first name as it will appear on badge: \_\_\_\_\_ Example: Sally

Organization name: \_\_\_\_\_ Example: City of Bakersville  
Guest last name: \_\_\_\_\_ Example: Smith

Title: \_\_\_\_\_ Example: Mayor  
Guest City, State: \_\_\_\_\_ Example: Bakersville, SC

## Registration fees

## Price

## Description

- Attendee registration \$200  
Registration fee includes access to all educational sessions and Thursday's Opening Reception. Coworkers or associates within the industry will not be allowed to register as a guest of a paid attendee.

## Sessions/tickets

## Price Description

- |  |      |                                      |
|--|------|--------------------------------------|
| <input type="checkbox"/> <b>Precon: Conflict</b>                           | \$75 | Thursday, July 14, 9:00 a.m. – noon  |
| <input type="checkbox"/> <b>Precon: Mobile Tour (limited space)</b>        | \$90 | Thursday, July 14, 9:00 a.m. – noon  |
| <input type="checkbox"/> <b>Precon: Storytelling (limited space)</b>       | \$60 | Thursday, July 14, 9:00 a.m. – noon  |
| <input type="checkbox"/> <b>First Timers' Luncheon</b>                     | \$0  | Thursday, July 14, Noon – 1:30 p.m.  |
| <input type="checkbox"/> <b>Delegates' Luncheon (Ticket Quantity ____)</b> | \$50 | Friday, July 15, 12:30 – 2:00 p.m.   |
| <input type="checkbox"/> <b>Dessert Reception (Ticket Quantity ____)</b>   | \$20 | Saturday, July 16, 8:00 – 10:00 p.m. |

## Housing reservations

Check-in Date: \_\_\_\_\_ Check-out Date: \_\_\_\_\_  
(On or after July 13, 2022) (On or before July 17, 2022)

Indicate your preferred accommodations in order of 1–3. Use these as a guide when making online housing reservations. Nightly rates do not include taxes and fees.

	Priority	Nightly Rate	Deposit
The Charleston Place Hotel (host hotel) <i>(Two-night minimum stay required)</i>	_____	\$250	\$574.56
Hotel Emeline (formerly DoubleTree)	_____	\$299	\$343.04
Hyatt Place/Hyatt House	_____	\$189	\$217.74

### Room type

Indicate preference of king or double room type. Room types are not guaranteed. \_\_\_\_\_

## Payment method

*(Do not send card information to the Association. Destroy the card information after using the online registration system.)*

Payment for registration, tickets and hotel deposits must be made by **Visa** or **MasterCard**. Ensure there is an adequate available balance(s) to cover the registrations/reservations. Also, ensure the credit card activity will be within the card's transaction limit by comparing the total being charged on the worksheets to the total transaction limit on the card(s) being used. The CVV security code is needed to complete the transaction.

## Terms

1. Registration fees and hotel deposits are nonrefundable. Tickets purchased are refundable prior to 5 p.m. on July 1.
2. Call Ken Ivey of the Municipal Association to cancel tickets and hotel reservations or for special needs requests (803.933.1205).
3. The hotels assign room types at check-in and requested room types are not guaranteed.
4. Hotel deposits include taxes and fees.
5. Failure to check in on the date reserved for arrival will result in the guest's room being canceled and the deposit being forfeited.