



# SC Municipal Finance Officers, Clerks and Treasurers Association

Spring Academy

April 9, 2026

Hilton Garden Inn Columbia Airport

110 McSwain Drive, West Columbia, SC 29169

**8:15 – 9:00 a.m.**      **Registration and  
Continental Breakfast**

**9:00 a.m.**              **Welcome**

**9:15 – 9:45 a.m.**      **Legislative Update**

*Municipal Association of SC staff*

**9:45 – 10:00 a.m.**    **Break**

**10:00 – 11:00 a.m.**    **Concurrent Sessions  
(Choose One)**

**Parliamentary Procedures**

*Charlie Barrineau, Senior Field Services Manager,  
Municipal Association of SC*

**Single Audits**

*City of Columbia staff*

**11:00 – 11:15 a.m.**    **Break**

**11:15 a.m. – 12:15 p.m.** **Concurrent Sessions  
(Choose One)**

**Municipal Elections and the  
Role of the Clerk**

*Desirée Fragoso, Field Services Manager,  
Municipal Association of SC*

**Fixed Assets**

*Speaker to be determined at a later date*

**12:15 – 1:15 p.m.**      **Lunch**

**1:15 – 2:15 p.m.**      **Building a Culture of Civility  
and Respect in the Workplace**

*Dr. Laura Bryan, Director of People Assistance  
Programs, MYgroup*

Treating each other with civility and respect isn't as easy as it sounds, especially in the workplace. This session covers the concept of civility and how it has been evolving in the workplace, as well as how changes in civility have had specific impacts on the workplace. You will learn tangible ways to improve levels of civility and respect in your own workplace.

**2:15 – 2:30 p.m.**      **Break**

**2:30 – 3:30 p.m.**      **Special Events in the City of  
West Columbia**

*Holly Crawford, Events Manager,  
City of West Columbia*

The City of West Columbia hosts many events and has a special application process for when someone wants to host an event in the city. Learn more about the city events, as well as their process for applying to host an event.

**3:30 p.m.**              **Adjourn**



## SC Municipal Finance Officers, Clerks and Treasurers Association

The SC Municipal Finance Officers, Clerks and Treasurers Association offers training programs throughout the year covering the wide range of responsibilities of finance officers, clerks and treasurers.

### IIMC/APT Credits

These sessions have been submitted to the International Institute for Municipal Clerks and the Association of Public Treasurers of the U.S. and Canada for review to determine the certification credit value of each session. The number of credits allowed is determined at the sole discretion of IIMC and APT. IIMC allows one point for every four hours of class time.

### Upcoming Events

#### **MCTI Year 2, Session A**

September 9 – 11, 2026  
Cambria Hotel Columbia Downtown the Vista  
1000 Lady Street  
Columbia, SC 29201

#### **MFOCTA/BLOA Joint Academy**

October 27 – 30, 2026  
Hilton Garden Inn  
409 Sigma Drive  
Summerville, SC 29486

## Board of Directors

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Erika Hammond, MMC  
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City of Columbia





## Registration Information

Verify membership status before registering for this event. Only MFOCTA members can receive the member rate. Save time and postage by logging on to [www.masc.sc](http://www.masc.sc) to register. Online registration must be paid by Visa or MasterCard. If paying by check, mail completed registration form and check made payable to the Municipal Association of South Carolina to:

Municipal Association of SC  
PO Box 12220  
Columbia, SC 29211  
Attn: MFOCTA

**The registration deadline is Thursday, April 2.**

**Cancellations must be received in writing by April 2.** Refunds will not be given after this date. Conference attire is business casual. The session rooms may be cool, so you may want to bring a sweater or jacket.

## Contact Information

**Elizabeth Copeland**, Staff Associate for Affiliate Services  
803.933.1257 | [ecopeland@masc.sc](mailto:ecopeland@masc.sc)

**Susan Walters**, Administrative Assistant  
803.933.1276 | [swalters@masc.sc](mailto:swalters@masc.sc)

## Registration Form SC Municipal Finance Officers, Clerks and Treasurers Association Spring Academy

**April 9, 2026**

### Name Badge Information

The following information will appear on your name badge for this meeting:

First name (example: Bill)

Full name (example: William J. Smith, Jr.)  Mr.  Ms.  Dr.

Title  New

Local government/business name

### Contact Information

Birth month/day Last four digits of SSN  
*This combination of numbers is used as the official's personal identification number to access online services, simplify event registration and ensure proper recording of participation in Association training programs.*

Local government/business name

Preferred mailing address  New Type:  Municipal  Business

City/State Zip

Preferred phone  New Type:  Municipal  Business  Mobile

### Registration Fee

- Member \$115
- Nonmember \$150

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