

2025

Municipal Court Administration Association Membership Application

Who we are and what we do

The Municipal Court Administration Association offers training to court administrators, clerks of court, municipal judges and other city or town employees involved in court administration. The Association focuses on fostering and developing interest in sound court administration, encouraging the most advanced technologies in the field of court administration, and disseminating information to and exchanging ideas among its members. For more information, visit www.masc.sc (keyword: MCAA).

Online membership enrollment and renewal

The membership deadline is January 31. Save time and postage by logging on to www.masc.sc for membership enrollment/renewal for yourself and/or others from your organization. Online membership fees must be paid by Visa or MasterCard.

Membership levels and fees

Active Membership – \$75

Municipal court administrators or clerks of court only. An active member has voting member status.

Additional Active Membership – \$35

An individual from the same municipal court (excluding judges and law enforcement personnel) interested in the principles and practices of court administration. A municipal court administrator or clerk of court must be identified as an active member before purchasing additional memberships. Additional active members have voting member status.

Associate Membership – \$60

Judges, law enforcement or other municipal personnel interested in the principles and practices of court administration. Judges, magistrates or other county personnel are only eligible for this membership level. Associate members do not have voting member status.

Vendor Membership – \$150

Any private company or individual who provides court administration products, services or information to municipalities. Vendor members do not have voting member status.



**Municipal Association
of South Carolina**

1411 Gervais Street
PO Box 12109
Columbia, SC 29211
www.masc.sc

Benefits of being a MCAA member

- Discounted registration fee to annual and spring meetings. These meetings offer access to interesting and relevant training sessions as well as networking opportunities.
- Subscription to statewide listserv which is an excellent resource for finding answers to your court administration questions and sharing information with other members. Members automatically gain access to the listserv with membership.
- Listserv notification preferences must be set to receive email notifications.
- Visit the Listserv FAQs for more information on the listserv.
- Voting privileges (note: only active members have voting member status)
- Election of officers and board members
- Bylaw changes
- Approved educational credits for municipal and magistrate judges at each meeting. Approved educational credits for victims assistance providers are available at the MCAA annual meeting.
- Access to the SC Municipal Court Handbook. This is an introductory guide for court administrators and their staff on topics such as records management, victims assistance programs and financial management.
- Qualification for a \$500 scholarship to attend MCAA meetings. (Must be a member of MCAA for at least two years to be eligible.)

Save the date

Spring Meeting

April 11
Cooperative Conference Center
169 Laurelhurst Avenue
Columbia

Annual Meeting

Aug. 20 – 22
Spring Hill Suites, Downtown Greenville
200 E. Washington St.
Greenville

Contact Information

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2025 MCAA Membership Application

January 1 – December 31, 2025

Information supplied below will be used by the Municipal Association of SC as your preferred contact information.

Mr. Ms. Dr.

Full name: (example: William J. Smith Jr.)

Local government/business name

Preferred mailing address (Type: Municipal Business) City State/ZIP

Preferred phone (Type: Municipal Business Mobile)

Email address

Birth month/day* Last 4 digits of SSN*

**This combination of numbers is used as the official's personal identification number to access online services, simplify event registration and ensure proper recording of participation in Association training programs.*

Payment information

Membership type

		Total
<input type="checkbox"/> Active	\$75	\$ _____
<input type="checkbox"/> Additional Active <i>Copy this form and complete the above information for each additional member.</i>	\$35	\$ _____
<input type="checkbox"/> Associate	\$60	\$ _____
<input type="checkbox"/> Vendor	\$150	\$ _____

Make check payable to the
Municipal Association of SC.
Mail payment and completed
membership application form to:

MCAA
PO Box 12220
Columbia, SC 29211-2220

Payment method

Check/Cash/Money Order **Total** \$ _____

Membership deadline: January 31

Overpayment of dues is not refundable. Membership to the Municipal Association of SC or any of the affiliate groups is not tax deductible as a charitable contribution for federal income tax purposes.