



Municipal Court Administration Association of South Carolina

2024 Membership Application

Invitation from the president

I would like to invite you to join/rejoin the Municipal Court Administration Association of South Carolina.

For more than a decade, the Association has made great strides toward unifying the way municipal courts operate across the state. MCAA offers training to court administrators, clerks of court, municipal judges and other employees involved in court administration. Meetings offer continuing education credit for municipal judges and provide up-to-date information from the SC Court Administration and the SC Department of Motor Vehicles.

We also offer the SC Municipal Court Handbook as a guide for court administrators and their staff on topics such as records management, victims assistance programs and financial management.

As an added benefit, MCAA members are automatically enrolled in our listserve - a great way to keep current on issues that can affect your municipal court, and to network with court administrators and clerks of court from around the state. The listserve received a major update in 2020 and is an extremely valuable tool for members.

A handwritten signature in black ink that reads 'Brittany Burns'.

Brittany Burns, Town of Pine Ridge
President

Contact information

Sara Whitaker
Staff Associate for Affiliate Services
Municipal Association of SC
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Lea Ann Mitchell
Administrative Assistant
Municipal Association of SC
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1411 Gervais Street
PO Box 12109
Columbia, SC 29211
www.masc.sc

The Municipal Court Administration Association of SC is an affiliate of the Municipal Association of SC.

Who we are and what we do

The Municipal Court Administration Association offers training to court administrators, clerks of court, municipal judges and other city or town employees involved in court administration. The Association focuses on fostering and developing interest in sound court administration, encouraging the most advanced technologies in the field of court administration, and disseminating information to and exchanging ideas among its members. For more information, visit www.masc.sc (keyword: MCAA).

Membership levels and fees

Active Membership – \$75

Municipal court administrators or clerks of court only. An active member has voting member status.

Additional Active Membership – \$15

An individual from the same municipal court (excluding judges and law enforcement personnel) interested in the principles and practices of court administration. A municipal court administrator or clerk of court must be identified as an active member before purchasing additional memberships. Additional active members have voting member status.

Associate Membership – \$40

Judges, law enforcement or other municipal personnel interested in the principles and practices of court administration. Judges, magistrates or other county personnel are only eligible for this membership level. Associate members do not have voting member status.

Vendor Membership – \$150

Any private company or individual who provides court administration products, services or information to municipalities. Vendor members do not have voting member status.

Online membership enrollment and renewal

The membership deadline is January 31. Save time and postage by logging on to www.masc.sc for membership enrollment/renewal for yourself and/or others from your organization. Online membership fees must be paid by Visa or MasterCard.

Save the date

Spring Meeting

April 12
Cooperative Conference Center
169 Laurelhurst Avenue
Columbia

Annual Meeting

Aug. 14 – 16
Embassy Suites Kingston Plantation
9800 Queensway Blvd
Myrtle Beach

2024 MCAA Membership Application

January 1 – December 31, 2024

Information supplied below will be used by the Municipal Association of SC as your primary contact information.

☐ Mr. ☐ Ms. ☐ Dr.

Full name: (example: William J. Smith Jr.)

Title

Local government/business name

Preferred mailing address (Type: ☐ Municipal ☐ Business) City State/ZIP
()

Preferred phone (Type: ☐ Municipal ☐ Business ☐ Mobile)

Email address

Birth month/day* Last 4 digits of SSN*

** This combination of numbers is used as the official's personal identification number to access online services, simplify event registration and ensure proper recording of participation in Association training programs.*

Payment information

Membership type		Total	Make check payable to the Municipal Association of SC. Mail payment and completed membership application form to: MCAA PO Box 12220 Columbia, SC 29211-2220
<input type="checkbox"/> Active	\$75	\$ _____	
<input type="checkbox"/> Additional Active	\$15	\$ _____	
<i>Copy this form and complete the above information for each additional member.</i>			
<input type="checkbox"/> Associate	\$40	\$ _____	
<input type="checkbox"/> Vendor	\$150	\$ _____	

Payment method

☐ Check/Cash/Money Order **Total** \$ _____

Membership deadline: January 31

Overpayment of dues is not refundable. Membership to the Municipal Association of SC and any of its affiliate groups is not tax deductible as a charitable contribution for federal income tax purposes.