



MFOCTA



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The Municipal Finance Officers, Clerks and Treasurers Association is an affiliate of the Municipal Association of SC.

SC Municipal Finance
Officers, Clerks and
Treasurers Association
Mentoring Program

Who we are and what we do

The Municipal Finance Officers, Clerks and Treasurers Association mentor program helps members share knowledge and ideas, and aids mentees in gaining expertise and building a professional network.

How to participate

Participation in the mentor program is limited to MFOCTA members. If you are interested in becoming a mentor or a mentee, complete this form and return it to Elizabeth Copeland or any of the board members. Mentors are paired with mentees by regional council of government and/or similar population. The mentor and mentee will be matched for one year.

Contact information

Elizabeth Copeland, Staff Associate for Affiliate Services
803.933.1257 | ecopeland@masc.sc

Mentor

Name: _____

Title: _____

Email: _____ **Phone:** _____

Jurisdiction: _____ **Population:** _____

Regional council of government: _____

Describe your specific expertise:

Responsibilities:

- Welcome new employees in your region.
- Initiate regular contact with mentee and respond to requests and questions
- Meet with mentee at his/her location and at training sessions
- Introduce mentee to other MFOCTA members
- Explain resources available through the MFOCTA, MCTI, APT, US&C, IIMC and SC GFOA
- Encourage participation
- Provide additional training resources and materials.

Mentee

Name: _____

Title: _____

Email: _____ **Phone:** _____

Jurisdiction: _____ **Population:** _____

Regional council of government: _____

Describe your specific needs:

Send your completed mentor application to Elizabeth Copeland, staff associate for affiliate services, at ecopeland@masc.sc.